## LA JOLLA COMMUNITY PLANNING ASSOCIATION ELECTION PROTOCOL FOR COVID-19

In accordance with the La Jolla Community Planning Association (LJCPA) Bylaws Article 5 and the San Diego City Council approval 4/17/2020 of Resolution R-312949 to amend Council Policy 600-24 during COVID-19, the Supplemental Procedures for the LJCPA Elections shall be as follows:

Voting Procedures (Bylaws Article V, Section 4) -

LJCPA will hold its annual election in conjunction with its Annual Meeting held the 1st Thursday in March.

This election will be held by mail-in ballots.

<u>Election Procedures</u> (Bylaws Article V, Section 5, Paragraphs B & D) - Voting will be done by secret ballot. The ballot will be prepared in accordance with the LJCPA Bylaws and sent to qualified Members of the LJCPA by email or mail no later than Monday, February 15, 2021.

LJCPA Members are instructed to print the ballot, vote for the number of vacant Trustee positions as indicated, place the completed ballot in an envelope and seal the envelope. On the outside of the sealed envelope, containing your executed ballot, clearly write your name and your address.

Each Voting Member must mail their ballot in its own envelope.

The envelope containing the executed ballot shall be mailed to: LJCPA, P.O. Box 889, La Jolla, CA 92038.

All ballots must be received at the LJCPA P. O. Box no later than noon March 4, 2021, the day of the LJCPA March Annual Meeting.

These protocols supersede all election procedures in the LJCPA Bylaws for the duration of COVID-19. All other LJCPA Bylaw Election procedures, if not modified here, remain in force.

Ratified by LJCPA Trustees

Date: Signed:

Chair LJCPA Elections Committee